

# COMMUNITY ENGAGEMENT GROUP MEETING

Tuesday 20 August 2019, 1.30 pm, Main Inkwell Room, Elgin Youth Cafe

## AGENDA

	<i>Agenda Item and Summary</i>	<i>Action Required</i>	<i>Lead</i>
1.	<b>Previous meeting</b> (21 May 2019)		
1.1	<b>Minute (Paper attached)</b>	Approval of minute	Chair
1.2	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>a) JCC – update on school crossing patrollers</li> <li>b) Compact to be circulated to lead officers with CPB decision reminder</li> <li>c) Cosla/Consul update</li> <li>d) Circulation of Tsi 6 month progress report</li> <li>e) Engagement checklist</li> <li>f) NHS CEL Advice to be circulated</li> <li>g) Tobacco etc consultation link to be circulated</li> </ul>	Group is invited to provide updates on any matters arising not on the agenda  c) Note attendance at event at Cosla which will provide national update  e) Note action to be carried forward.	All
2.	<b>Monitoring and Evaluating Engagement</b>	Drive the continuous improvement of community engagement and participation  Review quality and impact of community engagement in Moray	
2.1	a) Quarterly Performance Reports on Engagement Activity (Apr to June 2019) <ul style="list-style-type: none"> <li>(i) Agency Reports</li> </ul>	Note there is no quarterly report as no agency reports on which to base this.  To note that no agency reports are coming forward and to consider how to address this	

	b) Council Engagement plans	To note that emerging work is likely to be around forward planning council priorities and plans will be developed over the coming months.	
	c) Action Plan (updated) <b>(Report attached)</b>		Denise
<b>3.</b>	<b>Development and Implementation of Engagement</b>	Contribute to the preparation of the LOIP to ensure that the CPB consider feedback from communities as part of the evidence base for preparing the LOIP  Plan community engagement and consultation in relation to the LOIP  National Standards - Promote understanding and implementation	
3.1	LOIP Locality Plans Update	To note NEE and BCE plans are being launched	Ian
	LOIP	To note workshop is being planned for revision of LOIP	Denise
3.2	Participatory Budgeting <b>(paper attached)</b>	To consider the development of PB for council services and to contribute to the development of the approach to be taken	Denise
<b>4.</b>	<b>Overseeing and Supporting Community and Organisational Capacity Building</b>	Improve knowledge and understanding of CEG members to support the further development of CEG leadership of community engagement and participation	
4.1	Development Sessions	Agree if any further Development Sessions require to be scheduled.	Chair
<b>5.</b>	<b>AOCB</b>		
5.1	CEG Lead Officer		

5.2	Dates of future meetings <u>Meeting Dates</u> Next CEG Meeting – Tuesday 8 October 2019 at 1.30 pm in Main Inkwell Room, Elgin Youth Café <u>Future agenda items</u>	
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## MAJOR CONSULTATIONS LIST

### For Council services

1. Schools for the Future Policy (date tbc)
2. Early Years Expansion – ongoing as develops
3. Inveravon School consultation
4. Corporate plan/future priorities (possible pending work)

### For CPP: