

COMMUNITY ENGAGEMENT GROUP MEETING

Wednesday 15 January 2020, 1.30 pm, Main Inkwell Room, Elgin Youth Cafe

AGENDA

	<i>Agenda Item and Summary</i>	<i>Action Required</i>	<i>Lead</i>
1.	Previous meeting (8 October 2019)		
1.1	Minute (Paper attached)	Approval of minute	Chair
1.2	Matters Arising a) COSLA/Consul update b) Engagement checklist	Group is invited to provide updates on any matters arising not on the agenda a) Note that date is being arranged for COSLA officers to visit Moray and provide briefing sessions/training b) Remains outstanding	All
2.	Monitoring and Evaluating Engagement	Drive the continuous improvement of community engagement and participation Review quality and impact of community engagement in Moray	
2.1	a) Quarterly Performance Reports on Engagement Activity Agency Reports: Council Corporate Plan Engagement (Paper attached)	To note the report on the Council corporate plan engagement and that the next steps will be to: <ul style="list-style-type: none">• proceed to finalise the plan and seek agreement from the council in February• plan and begin work with specific communities• plan and begin work on PB Feedback from the group on these next steps would be welcome	

	b) Action Plan (Report attached)	To note the updates provided	Denise
3.	Development and Implementation of Engagement	<p>Contribute to the preparation of the LOIP to ensure that the CPB consider feedback from communities as part of the evidence base for preparing the LOIP</p> <p>Plan community engagement and consultation in relation to the LOIP</p> <p>National Standards - Promote understanding and implementation</p>	
3.1	LOIP Locality Plans Update (Paper attached)	To note the updates provided	Ian
	LOIP – revised LOIP to be tabled if ready (Current LOIP attached for ease of reference – note this does not have any changes in it)	To review and comment on the proposed amendments to the LOIP	Denise
4.	Overseeing and Supporting Community and Organisational Capacity Building	Improve knowledge and understanding of CEG members to support the further development of CEG leadership of community engagement and participation	
4.1	Development Sessions	Agree if any further Development Sessions require to be scheduled.	Chair
5.	AOCB		
5.1	Dates of future meetings		
5.2	<p><u>Meeting Dates</u></p> <p>CEG Development Session – Thursday 23 January 2020 at 1.30 pm in Main Inkwell, Elgin Youth Café where the following will be discussed -</p> <p>Review Action Plan</p> <p>Review Quarterly Performance Reports/Templates</p>		

	CEG Meeting – Tuesday 24 March 2020 at 1.30 pm in Main Inkwell, Elgin Youth Café <u>Future agenda items</u>	
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MAJOR CONSULTATIONS LIST

For Council services

For CPP:

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