

COMMUNITY ENGAGEMENT GROUP MEETING – TUESDAY 12 JANUARY 2021

VIRTUAL MEETING USING MS TEAMS – 1.30 PM

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	<p align="center">Present</p> <p align="center">Apologies</p> <p align="center">In Attendance</p>	<p>Andrew Hislop (Scottish Fire and Rescue) Anne Lindsay (tsiMoray) Councillor George Alexander, TMC Councillor Graham Leadbitter, TMC Iain Macdonald (NHS) Jacqui Taylor (Moray College UHI) Norman Stevenson (Police Scotland)</p> <p>Alastair Kennedy (Joint Community Council) Anita Milne (MFCHA) Elidh Brown (tsiMoray) Fabio Villani (tsiMoray) Irena Patterson (Moray Disability Forum) Karen Chamberlain (HIE)</p> <p>Dawn Brodie (TMC) (had IT difficulties joining the meeting) Jo Shirriffs (TMC) Louise Marshall (TMC)</p>	
	<p align="center">Apologies & Welcome</p>	<p>Jo welcomed everyone to the meeting.</p> <p>Jo advised that Don Vass from tsiMoray had tendered his resignation from the Group.</p> <p>Jacqui Taylor agreed to volunteer to take the Chair for this meeting.</p>	
1.1	<p align="center">Previous Minute - 20 October 2020</p>	<p>The minute was agreed as an accurate record of the meeting and was proposed by Councillor Alexander and seconded by Jacqui Taylor.</p>	
1.2	<p align="center">Matters Arising</p>	<p>There were no matters arising from the minute that were not covered on the agenda.</p>	
2.	<p align="center">Monitoring and Evaluating Engagement</p>	<p>Councillor Alexander asked if the Group played any part in the consultations going on at the moment in regard to the learning strategy.</p>	

		<p>Jo advised that in terms of the learning estate engagement some initial high level engagement was carried out prior to Christmas around the principles of the learning estate strategy.</p> <p>Three online meetings have been held with Parent Council chairs and Community Council representatives. A report was taken to Council on the engagement to help Members determine how to proceed with the approach.</p> <p>The document has been approved and taken forward to next stage, working in each school area looking at what that engagement is going to look like. Jo is getting a group together to look at this and once a Plan around the learning strategy is agreed. Jo would take this to the Group for discussion.</p> <p>Following discussion it was suggested that one of the group's key roles was in facilitating/supporting engagement for other people/groups to then take forward. It was also discussed that there was possibly a missing link in terms of information whereby the Group do not know what the outcome is once the engagement has been taken forward place making it difficult to evaluate and effectiveness of engagement. Is that not part of what this group should be doing? The discussion was leading into the report coming later in the agenda but agreed there is a quality assurance role for the group to pursue. Agreed that the overall role of the Group needs looked at.</p>	Jo
3.1	Progressing the Revised LOIP	<p>A meeting tomorrow afternoon has been called by Jim Grant on LOIP workshop from 2 – 5.</p> <p>Louise advised that this is following on from development session pre Christmas, a need that the current CPP focus agreed by the Board, although the strategic plans are in place they are at a high level so understanding what progress milestones and progress smart measures below so that the progress can be tracked quarterly, this is difficult to do this as narrative based and indicators not quite firmed up, an approach to look at benefits mapping has been taken forward through North East Learning Collaborative through John Reid, Continuous Improvement Officer</p>	

		<p>at Aberdeenshire, Health and Social Care Partnership, he facilitated a session in mid December on benefits mapping, this was to focus the mind on progress measures and what actions are in place or change ideas, it is then to be tasked to each strategic group to take forward in order to complete mapping process to inform what the delivery framework documents will look like as there is a commitment to put them to CPOG on 20 January and then to CPB on 10 February so there is much activity within GIRFEC, CLD Strategic Group, Health and Social Care and Moray Economic Partnership.</p> <p>This is overarching LOIP that is being progressed and not locality plans.</p>	
3.2	The Future and Purpose of future engagement	<p>A discussion paper had been circulated to the Group prior to the meeting. Jo advised that this had been started pre COVID and it had been agreed that a draft paper be brought back to the Group.</p> <p>The paper proposes a way forward for the Group, a lot of the paper is a reminder of why the group was established and legislative requirements.</p> <p>The focus is to look at the proposal itself and what the group should be doing. This included more of a focus on community participation, in promoting and enabling the community voice and community planning, supporting community capacity building, monitoring and reporting on quality and promoting the value of community engagement across the partnership.</p> <p>The proposal also recommended that the group could be a sounding board for groups and partners on engagement and to reflect on what went well, what could be improved and how this could be achieved.</p> <p>Meeting format – while the groups new purpose is being embedded, continue to meet quarterly and thereafter 6 monthly.</p> <p>It is also proposed that an annual community event is held involving community organisations and community planning partners.</p>	

		<p>This would be to showcase good practice, reflect on experience, set out partner plans and plan for the future. The event would be used to influence future work, including the development of an annual plan of engagement work and to feed into the local outcomes improvement plan and/or any other relevant plans being formulated in the coming year.</p> <p>The group would review the output (forward-looking annual engagement plan and engagement feedback from previous year) from this event and then a report up to the CPB</p> <p>The Plan would be considered and agreed by CP Board and provide the basis for reporting and monitoring to the Board on progress and outcomes. Formal monitoring of progress would be through the CLD Strategic Partnership Group</p> <p>The CEG would meet to review the progress on the plan at 6 months.</p> <p>Jo then opened up the discussion paper to the Group to comment on the report and how to take it forward.</p> <p>Following a great deal of discussion it was agreed:</p> <p>The membership of the Group needs to be looked at it is crucial to appoint a Chair. Need to look at how to get representation from different groups to get a wider community perspective.</p> <p>Important that the group does not duplicate but provides added value to the engagement work of other groups.</p> <p>We need to establish what the real purpose of the group is and what level it should operate at.</p> <p>Agreed that it would be a good idea to gather the views from previous members on what worked well for the group and what could be improved. Norman to get in touch with Fiona, Alastair and Dawn and previous and current community members.</p>	
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3,3	Membership of CEG	<p>This has been covered in above item.</p> <p>Additional discussion:</p> <p>Councillor Alexander suggested it would be a good idea to ask people who have been involved in CAT to be involved in this Group and Jo is to ask her team about this.</p> <p>Councillor Leadbitter also suggested groups that are concerned about environmental impact i.e litter picking, local outdoor access forum that could also be looked at as future members.</p> <p>Jo suggested looking at community anchor organisations and that she will speak with Dawn and this may be a way into various communities.</p> <p>Councillor Leadbitter also advised to be aware of the community politics between groups.</p>	<p>Jo</p> <p>Jo</p>

3.4	Appointment of new Chair	Again this has been covered in above item and agreed that this is a priority for the Group.	
5.	AOCB	There were no AOCB items.	
5.1	Next Meeting Dates	<p>The next CEG meeting is scheduled for Tuesday 30 March 2021 at 1.30 pm by virtual MS Teams</p> <p>Future agenda items –</p> <p>None</p>	

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