

COMMUNITY ENGAGEMENT GROUP MEETING – 28 JUNE 2016

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Councillor Stewart Cree (Chair), Alastair Kennedy (Joint Community Council), Anita Milne (MFCHA), Anne Lindsay (Moray College UHI), Don Vass (tsiMoray), Fiona Rolt (Area Forums), Fabio Villani (CPOG rep) Lead Officer, Ian Todd (TMC), Irena Patterson (Moray Disability Forum), Tracey Gervaise (MHSCP).</p> <p><u>APOLOGIES</u> Apologies were received from David Meldrum (Scottish Fire & Rescue Services), Fiona Robb (HIE), Kev McPherson (Police Scotland), Councillor Patsy Gowans and Steven Christie (Tenants Forum).</p> <p><u>IN ATTENDANCE</u> Mark Palmer, TMC Andrea McArthur, Minute Taker</p>	
1.	Apologies & welcome	Councillor Cree welcomed everyone to the meeting.	
2.	Previous Minute 03 May 2016	<p>Mark highlighted that under Item 5, page 4 (2nd last paragraph) that the working group is no longer in existence and he will ensure the CEG are kept updated; minute adjusted to reflect this.</p> <p>With this amendment, the minute was agreed as an accurate record of the previous meeting.</p>	
3.	Matters Arising	<p>(i) Moray Compact – Fabio advised that the Compact document had been well received by the Community Planning Board. There remains a one page document to be produced and this will be undertaken by a small working group consisting of Fabio and Kev.</p> <p>ACTION: Fabio and Kev</p>	FV/KMcP
4.	Community Engagement 2016 – 6 Point Plan	<p>Mark went through action on the 6 point Action Plan.</p> <p>1. Publish a calendar of Community Engagement & participation Activity – the revised website is ready to go ‘live’ however due to a technical glitch there is unavoidably a slight delay. A Calendar of Events is included on the website. All partners are reminded to provide any updates and information</p>	ALL

		<p>to communityplanning@moray.gov.uk to ensure inclusion.</p> <ol style="list-style-type: none"> 2. Promote the areas of priority identified by the CPB as 5 themes for engagement & participation – the focus is on the 5 priorities and these are what will be used to engage with community groups. 3. Use six core questions to enable individuals & communities to provide feedback in relation to public service provision in Moray – limited responses to date however this engagement is 'live' until mid October. There will be a 'push' again for responses in early September. This item will require to be 'taken on' by partners as currently TMC staff are undertaking the work and they will be moving to their own financial engagement. CPOG will discuss at their meeting on 29 June 2016. 4. Encourage community groups to invite reps from the public service providers to attend their meetings to engage on the five themes, the six core questions and any other matters they would wish to highlight – Alastair advised that the JCC felt that the questions are too broad and therefore unable to answer as there would be many answers however, Mark stressed that the more answers the better as there is no right or wrong. Anita advised that Community Associations are encouraging individuals on their committees to respond as organisations are finding it difficult. Mark advised that it is important that the partnership is aware of these conversations and difficulties being encountered. All feedback is important as one view does not meet everyone's view. Mark encouraged Alastair and Anita to feed back to their organisations and also invite officers to attend their meetings; only 4 requests have been received from community groups for CPP staff to attend a meeting. Partners and officers and groups are all learning from this process. Do community groups need more information and/or support to be able to engage more effectively? Feedback can be sent to communityplanning@moray.gov.uk. 5. Use social media & public facilities such as libraries & GP surgeries to provide (a) background information on the priorities and challenges faced by partners; and (b) opportunities to provide comment in relation to the six core questions – 	
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<p>5.</p>	<p>Participatory Budgeting Report</p>	<p>Ian provided a brief background to the report and discussion followed within the group.</p> <ul style="list-style-type: none"> • PB shouldn't be about 'extra' money – there is no 'extra' money • Future will be about communities taking responsibility/involvement on future spending of core money • If there is no money 'on the table' will the community still be interested? • Recent event has made people more aware of constraints • Continue to encourage the community to be involved in PB • The consultants were praised for their delivery • Look at PB on service provision – CPP partners • Current work and investment is already happening across the partnership • What is the added value with PB? • Capacity building needs to be included • PB wasn't included in 6 point plan – would consultants help us understand the bigger picture for community engagement? 	

		<ul style="list-style-type: none"> • PB should be an integral part of any work done • JCC are holding a special meeting about PB money available <p>Councillor Cree suggested that we need to explore what the CEG responsibility is for PB? The development session planned could be used to explore and take this forward.</p> <p>AGREED: PB would be discussed at the development session scheduled for 10 August 2016.</p> <p>Engagement and PB – ownership of community engagement including capacity building. What do we need? eg. knowledge, understanding PB, influence. Information needs to start at the bottom (grassroots level) and also need to know where the SG sees PB and what their expectation is on partnerships.</p> <p>Following further discussion it was agreed that a working group would meet to discuss outline of the development session. Anita, Mark, Alastair, Tracey and Fabio all offered to be part of this working group.</p> <p>ACTION: Andrea set meeting for working group</p> <p>Additionally, it was agreed that the Community Support Officer with a remit for Participatory Budgeting be invited to the development session.</p> <p>ACTION: Andrea to invite Sylvia J</p> <p>Recommendation 2.1.1 on PB Report was partially accepted in that the CEG would support the request for an additional 4 days consultancy support to be purchased at a cost of £2,400 to maximise the long term impact of the project. CEG to discuss further how these days would be best used. Recommendation 2.1.2 was deferred until at or after the development day.</p> <p>Action: Fabio to seek funding from the Community Planning Officer Group</p> <p>Action: Andrea to include on future agenda</p>	<p>AMcA</p> <p>AMcA</p> <p>FV</p> <p>AMcA</p>
6.	Area Forums Report	<p>Ian advised that a review was required of Area Forums and their role in relation to MCPP.</p> <p>Fiona, representing the Forums, advised that neither the Moray Forum nor individual Forums had had the opportunity to discuss this paper and asked that any</p>	

		<p>decision be deferred to a future meeting of the CEG. AGREED: to defer any decision to a future meeting of the CEG.</p> <p>It was also agreed to make this part of the discussion at the development session scheduled to take place on 23 September 2016. AGREED: part of discussion at development session</p> <p>Fiona agreed and confirmed that the Moray Forum will meet prior to the development session in September to discuss and consider the paper on Area Forums.</p>	
7.	Moray Council Community Engagement (Budget)	The TMC budget (financial) engagement methodology will be the same as per the 6 point plan for the current CPP engagement. Additionally will set up focus groups to include eg. community groups, school pupils, youth council, business community, elderly, etc. Focus group recruitment – this process will start next week. There will be a meeting in September 2016 with all focus groups.	
8.	Community Learning & Development Plan Update	Fabio advised that the CEG need to make sure that they can effectively govern the CLD plan. He will be meeting with senior education officers early July to ensure that all strands of the plan are 'tied' together.	
9.	Development Sessions (Content and Dates)	<p>These sessions were discussed at items 4 and 5 on the agenda.</p> <p>10 August 2016 - session will focus on our aspirations for community engagement and participation in Moray, the evolving role of the CEG and the resources it needs to realise those aspirations</p> <p>23 September 2016 – Area Forum Review and Draft Moray Local Development Plan 2020</p>	
10.	Consultation Lists	<ul style="list-style-type: none"> • Transport Strategy is ongoing and closes 31 July 2016. • MCPP Public Six Question Survey closes 14 October 2016. <p>More information on consultations can be found here.</p>	
11.	AOCB	Irena advised that the funding that has been secured in Moray (DRILL) would be put on the 'back burner' at the moment as there is money available for a project next year which will mean partners working together. Irena thanked Fabio's team at tsiMoray in assisting in taking this forward.	
12.	Next Meeting	CEG Meetings:	

	<p>Dates</p>	<p><i>Tuesday 23 August 2016 @ 10.00am – Inkwell Small Meeting Room, Elgin Youth Café</i> <i>Tuesday 01 November 2016 @ 10.00am – The Gallery, Elgin Library</i></p> <p>CEG Development Sessions: <i>Wednesday 10 August 2016 @ 9.30am – 12.30pm – The Gallery, Elgin Library</i> <i>Friday 23 September 2016 @ 9.30am – 12.30pm – Training Room 1, Council Annexe Building</i></p>	
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