COMMUNITY ENGAGEMENT GROUP MEETING – TUESDAY 21 MAY 2019

MAIN INKWELL ROOM, ELGIN YOUTH CAFÉ – 1.30 PM

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	Alastair Kennedy (Joint Community Council) Anne Lindsay (tsiMoray) Fabio Villani (CPOG rep) Fiona Rolt (Area Forums) (Chair) Karen Chamberlain (HIE) Laura Sutherland (MHSCP)	
	Apologies	Andrea Fuller (MFCHA) Anita Milne (MFCHA) Bridget Mustard, TMC Bruce Milne (Scottish Fire & Rescue Service) Councillor George Alexander, TMC Don Vass (tsiMoray) Irena Patterson (Moray Disability Forum) Jacqui Taylor (Moray College UHI) John Morgan (Scottish Fire & Rescue Service)	
	In Attendance	Denise Whitworth, TMC Ian Todd (TMC) Jacqui Graham, Minute Taker	
	Apologies & Welcome	Fiona welcomed everyone to the meeting, introductions were done around the table and apologies were noted as above.	
1.1	Previous Minute - 26 March 2019	The minute was agreed as an accurate record of the meeting.	
1.2	Matters Arising	Following the presentation at the previous meeting on 26 March 2019 by Kathy Ross from Moray Foodbank, there was discussion about the option of inviting Kathy to join the group as the Chair of the Fairer Moray Forum. It was felt that Kathy would bring valuable knowledge and information to the Group and it was recognised that there is a key link with the poverty work and the work of the CEG, however, the Group were conscious of the demands on Kathy's time and were also open to her attendance for	

		relevant items if that was a more manageable approach. Therefore, it was agreed that Fiona would speak to Kathy and that she be included in the identification of agenda items for the CEG.	Fiona
		<u>JCC</u>	
		Alastair gave a brief update from JCC. He advised that if funding was found that approaches would be made to the Council to establish if it would be possible for the Council to continue the employment of the school crossing patrollers. The situation with grass cutting was less clear.	
		Funding has been accessed from Leader for recent events and feedback has been very positive. This is with a view to potential investment in renewables. The JCC is also looking at peer learning visits to learn more about renewable energy.	
		Moray Compact	
		Fabio advised that the Moray Compact had been agreed at the Community Planning Board, including the recommendations for partnership groups to feedback on implementation.	
		It was agreed to circulate the Compact to lead officers and remind them of the decision of the Board.	Fabio/Jacqui
		Consul Tool	
		It was noted that Ian has reviewed the Consul tool and it has a number of interesting functions. Ian also reported that COSLA have employed officers to work on engagement and Ian will make contact with them to find out more about the use of Consul in Scotland and the possibility of training or participation in a pilot.	lan
2.2	(a) Quarterly	Locality Planning – Interim report from SCDC	
	Performance Reports on Engagement Activity	lan reported that SCDC had produced an interim report on the 2 locality pilots. Ian tabled an extract of the learning outcomes from the report and invited comment from the Group. One of the points that has been raised is the importance of working with	

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	communities that are recognisable to local people and that they can relate to. Clear communication and links throughout the community planning partners has also been noted as being important moving forward. It was noted that a place based approach has been used on the Locality plan work with a view to identifying and addressing gaps in the work to tackle inequalities of outcomes. The next step will be to take the draft plans back out to communities for a period of consultation. It was noted that it is intended to have Locality planning as a topic for the council leadership forum and to invite partner service managers to this event. The Group agreed to endorse the outcomes of the report.	
	Fabio offered to circulate TSIs 6 monthly report on the progress of their plan.	Fabio
	(ii) Police Scotland As Kerry and Murray had been unable to attend this meeting, this item was to be carried forward to the next CEG meeting on 20 August 2019.	
	(iii) Others None.	
(b) Action Plan	The Group discussed the action in relation to driving forward the continuous improvement and what would be most helpful to managers involved in leading engagement with communities. The lead in time and preparation required was noted and reference was made to the relevance of the national standards. Ian agreed to draft a proposal (checklist) and circulate to engagement colleagues for review and development.	lan
	Fabio agreed to circulate NHS advice set out in a CEL from 2010.	Fabio

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3.1 LOIP Locality Planning Next Steps

It was noted that when the LOIP was prepared there were 7 local areas identified and these have been considered in coming to a decision to recommend the next areas for attention.

lan referred to the data that had been circulated to provide further explanation of the areas selected. It was advised that Lossie was the 8th area and so this was also considered as when the RAF/military impact is removed the indicators for the community change.

For the next areas it is suggested that wider remits as set out in the paper are adopted rather than a focus on a single narrower priority.

It was noted that there are established relationships with groups in Forres and that it would be planned to build on these whereas there would be work required to establish this base in Keith.

The question of timing was raised and the need to ensure time to reflect on experience and link with the work of partners in other areas. This was acknowledged but concern was also expressed about the statutory requirements to develop locality plans and the delay that has already been experienced in delivery of this. It was acknowledged that if there were significant learning points to be addressed before moving forward then there should be a pause to adjust the approach moving forward. Or, if there was an issue of resourcing then there should be consideration of whether timing can be adjusted to accommodate the work better. There also needs to be consideration of the links between LOIP and partner plans and priorities and how these relate to each other.

It was noted that the Community Planning Board will be asked to consider the areas and the timing of the next areas for locality planning. The timetable set out would be led by the CSU during the planning stages but it was assumed that there would also be involvement of partners on same basis as to date.

Group members and partners were invited to comment on the proposals and to indicate any

		particular issues from their perspectives. It was noted that while there is funding for resource for this work for 12 months that thereafter there would have to be consideration of how to take work forward as the budget will have been exhausted. Ian confirmed that the preparatory work for the next areas will take on board the issues in the SCDC report such as the name being used for the community. It was agreed to discuss this with the local councillors in advance of the CPB.	
4.1	Development Sessions	It was noted that due to staff absence and reductions in resources planning work on the LOIP has been delayed. Denise will confirm if the Development Session scheduled for 2 July 2019 to review the LOIP session would be able to go ahead or if it would need postponed. Suggested future items for development session are:-	Denise
		Consul	
		Engagement toolkit	
5.1.	AOCB	Strengthening Community Councils Report	
		Alastair made reference to this in relation to the withdrawal of funding. There is positive reporting of the work in Moray in this report. Reference was also made to the Democracy Matters report.	
		Tobacco and Healthier Future Strategic Direction	
		Laura advised that this consultation is underway and that she will forward the link to the document to Jacqui for circulation to the Group.	Laura
	Next Meeting Dates	The next CEG meeting is to be held on Tuesday 20 August 2019 at 1.30 pm in Main Inkwell Room, Elgin Youth Café.	
		Proposed Future Agenda Items	
		 Quarterly Performance Reports on Engagement Activity (i) Police Scotland (Kerry) Budget 	

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 LOIP Priorities Action Plan Children and Families Serving 	rices Plan
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