

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

TUESDAY 13 DECEMBER 2016

CONFERENCE ROOM, MORAY COLLEGE UHI, ELGIN

PRESENT

Councillor Allan Wright (Chairman)	Moray Council
Councillor John Divers	Moray Council
Councillor John Cowe	HITRANS
Mrs Christine Lester	Moray Integration Joint Board
Mr Joe Bodman	Moray College UHI
Mrs Tracey Gervaise (substituting for Mrs Susan Webb)	NHS Grampian
Chief Superintendent Campbell Thomson	Police Scotland
Mr David Meldrum (substituting for Mr David Rout)	Scottish Fire & Rescue Service
Mr David McCallum (substituting for Mr Anthony Standing)	Skills Development Scotland
Mr Fabio Villani (substituting for Mr Don Vass)	tsiMORAY

APOLOGIES

Apologies were intimated on behalf of Councillors Stewart Cree and Gary Coull and Mr Roddy Burns (ex-officio) (all Moray Council), Mr Andrew Anderson (HIE Moray), Ms Susan Webb (NHS Grampian), Mr David Rout (Scottish Fire & Rescue Service), Mr Anthony Standing (Skills Development Scotland), Mr Don Vass (tsiMORAY) and Mr Mike Palmer (ex-officio) (Scottish Government).

IN ATTENDANCE

Mrs Pamela Gowans, Chief Officer (Moray Integration Joint Board), Mr Laurence Findlay, Corporate Director (Education and Social Care), Mrs Rhona Gunn, Corporate Director (Economic Development, Planning & Infrastructure), Mr Mark Palmer, Corporate Director (Corporate Services), Mrs Bridget Mustard, Corporate Policy Unit Manager, Ms Kirsty Main-Ellen, Project Officer and Mr Darren Westmacott, Committee Services Officer as Clerk to the Board (all The Moray Council).

Also in attendance, Mrs Irene Beautyman (Improvement Services), by invitation, in respect of Item 1 of the agenda and Councillor Lorna Creswell (Moray Integration Joint Board), as an observer.

1. PLACE STANDARD TOOL PRESENTATION

The Board noted an informative presentation by Mrs Irene Beautyman (Improvement Service) on the Place Standard Tool and the potential roles it could play within the Community Planning Partnership.

The Board joined the Chair in thanking Mrs Beautyman for her presentation.

2. MINUTES OF PREVIOUS MEETING

(a) COMMUNITY PLANNING BOARD DATED 21 SEPTEMBER 2016

The minute of the meeting of the Community Planning Board dated 21 September 2016 was submitted and approved.

(b) COMMUNITY PLANNING BOARD (WORKSHOP) DATED 24 NOVEMBER 2016

The minute of the workshop of the Community Planning Board dated 24 November 2016 was submitted and approved.

(c) COMMUNITY PLANNING OFFICER GROUP DATED 8 SEPTEMBER 2016

The minute of the meeting of the Community Planning Officer Group dated 8 September 2016 was submitted and noted.

(d) COMMUNITY PLANNING OFFICER GROUP DATED 11 NOVEMBER 2016

The minute of the meeting of the Community Planning Officer Group dated 11 November 2016 was submitted and noted.

3. DEVELOPMENT OF THE 10 YEAR PLAN (LOIP)

A report was submitted by Mr Mark Palmer, Corporate Director (Corporate Services) (Moray Council) presenting the Board with the timetable for preparation of the next 10 Year Plan.

Chief Superintendent Campbell Thomson (Police Scotland) expressed concern at the perceived “do nothing” approach regarding the Local Outcomes Improvement Plan (LOIP) and the risks involved by delaying the review until December 2017, given the Scottish Government’s requirement for these to be done by October 2017.

Mr Palmer clarified his introductory comments to indicate that Officers intended on opening dialogue with the Scottish Government regarding the adequacy of the current 10 Year Plan and identifying any additional work required to meet the standard expected for a LOIP.

Following lengthy discussion, the Chair moved that the Board agree the recommendations, instruct the Community Planning Officers’ Group (CPOG) to open dialogue with the Scottish Government on whether the 10 Year Plan is adequate to meet the standards required for a LOIP and identify any improvements that would be required and report back to the Board accordingly. He further moved that the CPOG be instructed to produce guidance for the Board on the intended approach to Locality Plans.

There being no one otherwise minded, the Board agreed:-

- (i) the Community Planning Officers’ Group (CPOG) recommendation that the timetable for updating the 10 Year Plan be deferred to a draft being prepared by December 2017 with the aim of consulting on the Plan in early 2018, subject to guidance from the Scottish Government on the adequacy of this approach;

- (ii) to instruct the CPOG to:-
 - (a) prepare a work plan for June to December 2017 to enable the Board to prepare a new draft 10 Year Plan by December 2017;
 - (b) open dialogue with the Scottish Government on whether the 10 Year Plan is adequate to meet the standards required for a Local Outcomes Improvement Plan and identify any improvements that would be required and report back to the Board accordingly; and
 - (c) produce guidance for the Board on the intended approach to Locality Plans.

4. COMMUNITY ENGAGEMENT IN MORAY 2016

A report was submitted by Mr Mark Palmer, Corporate Director (Corporate Services) (Moray Council) providing the Board with feedback from community engagement during 2016.

Following consideration, the Board agreed to:-

- (i) note the contents of the feedback report on community engagement in 2016, as detailed in Appendix 1 to the report; and
- (ii) ask the Community Engagement Group to co-ordinate the next steps to provide responses to the feedback and consider how the report, set out in Appendix 1, will be used to inform the Community Engagement Plan for 2017.

5. PROPOSED ADDITIONS TO THE COMMUNITY PLANNING BOARD AND ASSOCIATED SUB-GROUPS FROM THE COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2016

A report was submitted by Mrs Bridget Mustard, Corporate Policy Unit Manager (Moray Council) informing the Board of the recommendations made in the Community Empowerment (Scotland) Act 2015 to include representation from additional organisations on the Community Planning Board and/or its associated Sub-Groups.

The Chair advised that he would, on behalf of the Board, write to each organisation inviting them to join the Moray Community Planning Partnership (CPP) in whatever capacity that the Board decides.

In reference to the Cairngorms National Park Authority (CPNA), the Chair moved that the CNPA be invited to become a member of the Board. He noted that the Council's representative on the CNPA may be an appropriate nomination to maintain the link to Moray. This was agreed.

Mrs Rhona Gunn, Corporate Director (Economic Development, Planning & Infrastructure) (Moray Council) suggested that VisitScotland be invited to join the Tourism & Culture Group of the Moray Economic Partnership and that Scottish Environmental Protection Agency (SEPA) be invited to join the Sustainability and Communities Partnership (S&CP). Noting that Scottish Natural Heritage were already members of the S&CP, this was agreed by the Board.

Referring to Scottish Sports Council (SCC), Mr Laurence Findlay, Corporate Director (Education & Social Care) (Moray Council) advised that he had held discussions with the SSC who intimated that they did not have capacity to join the CPP but were willing to provide support to appropriate areas where possible.

Mrs Gunn suggested that Historic Environment Scotland be invited to join the S&CP and this was agreed.

There being no one otherwise minded, the Board agreed:-

- (i) to note the new organisations, as set out in Paragraph 3.6 of the report, that are to participate in community planning as imposed by the Community Empowerment (Scotland) Act 2015; and
- (ii) that the Chair of the Board write to the following organisations inviting them to join the subsequent Board or associated Sub-Groups:-
 - (a) Cairngorm National Park Authority – Community Planning Board;
 - (b) Historic Environment Scotland – Sustainability and Communities Partnership (S&CP);
 - (c) Scottish Environmental Protection Agency (SEPA) – S&CP; and
 - (d) VisitScotland – Tourism & Culture Group (Moray Economic Partnership).

6. COMMUNITY ENGAGEMENT GROUP DEVELOPMENT

A report was submitted and approved by Mr Fabio Villani, Chief Officer (tsiMORAY) suggesting that the Board invite the new Chair, or another volunteer member, of the Community Engagement Group to become a member of the Community Planning Board.

7. STRATEGIC ECONOMIC DEVELOPMENT PLAN: MORAY GROWTH FUNDING PROPOSAL

A report was submitted by Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure) (Moray Council) providing the Board with a progress update on the early stages of development of a growth funding proposal for Moray and seeking endorsement by the Board of the draft themes and vision as well as agreement to the next steps proposed.

Following consideration, the Board agreed to:-

- (i) note the progress made to date in developing the foundation for a growth funding proposal including the initial baseline analysis of the Moray economy, as outlined in Appendix 1 of the report;
- (ii) endorse the working vision and key themes identified in the initial workshop report, as outlined in Appendix 2 to the report, as a basis for wider engagement;
- (iii) agree the next steps, as set out in Section 5 of the report; and
- (iv) note that this programme will be monitored through the Project Management Office support structures within the Council, with periodic

updates being submitted to Moray Economic Partnership and the Council's Economic Development and Infrastructure Services Committee and referred on to the Council and Community Planning Board as appropriate where key funding or resource requirements arise.

8. MARKETING STRATEGY: ITEMS HIGHLIGHTED FOR POTENTIAL MEDIA COVERAGE

A verbal update by Mrs Rhona Gunn (The Moray Council) invited the Board to identify items for potential press releases.

Mrs Gunn and the Chair suggested that the Board's endorsement of the Moray Growth Funding Proposal be the focus of press releases in the forthcoming period. This was agreed by the Board.

Thereafter, the Board agreed the Board's endorsement of the Moray Growth Funding Proposal as a potential press release.

9. PROPOSED COMMUNITY PLANNING BOARD MEETING DATES 2017

A timetable was submitted by the Clerk to the Board with dates and times for meetings from February to June 2017.

During discussion, Mr Mark Palmer, Corporate Director (Corporate Services) (Moray Council) suggested that an additional meeting be arranged in January and the subsequent dates for February and March 2017 be reviewed to reflect the addition.

Thereafter, the Board agreed:-

- (i) the proposed meeting date of Thursday 8 June 2016 at 9:30am; and
- (ii) that meetings of the Board be arranged for January, February and March 2017 and circulated by the Clerk.