

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

TUESDAY 8 DECEMBER 2015

MORAY COLLEGE BOARD ROOM, ELGIN

PRESENT

Councillor Allan Wright (Chairman)	The Moray Council
Councillor Stuart Cree	The Moray Council
Councillor John Divers	The Moray Council
Councillor Graham Leadbitter (Substituting for Councillor Gary Coull)	The Moray Council
Mr David Oxley	HIE Moray
Mrs Megan Palmer-Abbs	Moray College UHI
Mrs Christine Lester	NHS Grampian
Chief Superintendent Campbell Thomson	Police Scotland
Mr David Meldrum (Substituting for Mr David Rout)	Scottish Fire & Rescue Service
Mr Anthony Standing	Skills Development Scotland
Mr Don Vass	tsiMORAY
Mr Roddy Burns, Chief Executive (ex-officio)	The Moray Council
Mr Mike Palmer, Location Director (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillor John Cowe (HITRANS).

IN ATTENDANCE

Mr Fabio Villani, Chief Officer (tsiMORAY); Mrs Susan Webb, Acting Director of Public Health and Mrs Tracey Gervaise, Public Health Lead and Programme Manager (Early Years Collaborative) (both NHS Grampian); Councillor Lorna Creswell, Mr Mark Palmer, Corporate Director (Corporate Services), Mr Laurence Findlay, Corporate Director (Education and Social Care), Mrs Rhona Gunn, Corporate Director (Economic Development, Planning & Infrastructure), Mrs Bridget Mustard, Corporate Policy Unit Manager, Mr John Ferguson, Community Planning and Development Manager and Mrs Caroline Howie, Committee Services Officer as Clerk to the Meeting (all The Moray Council).

1. MINUTES OF PREVIOUS MEETINGS

(a) COMMUNITY PLANNING BOARD DATED 7 OCTOBER 2015

The Minute of the Meeting of the Community Planning Board dated 7 October 2015 was submitted and approved.

(b) COMMUNITY PLANNING OFFICER GROUP DATED 17 SEPTEMBER 2015

The Minute of the Meeting of the Community Planning Officer Group dated 17 September 2015 was submitted and approved.

Following consideration of the above minutes, the Chair advised that he was investigating how a compatible minute style between the formal Board minute and the more informal Officer Group minute may be reached.

Mr Burns and Mr Mike Palmer joined the meeting at this juncture.

2. EMPLOYABILITY GOVERNANCE ARRANGEMENTS

A report was submitted by Mr Findlay (The Moray Council) in light of the increasing importance of employability on the agenda of all Community Planning Partnership partners which has led to a clear need to develop a clear strategic focus on this important agenda nationally and locally.

Mr Findlay circulated additional information on the proposed remit and membership for a new partnership group and working groups that would report into it.

Mrs Palmer-Abbs (Moray College UHI) advised she supported the changes in principle; however some of the sub-groups that currently exist were not included in the proposal. In response, Mr Findlay advised that it was likely the number of sub-groups would reduce as they covered similar agendas and were attended by many of the same people. Thereafter, the Corporate Director (Education and Social Care) agreed to submit a report to the next meeting of the Board presenting the remits of the existing and proposed groups which would sit under Employability Moray in order to provide a clear overview of changes in governance and improvements in structures.

During discussion, the Chair moved that Police Scotland take the Lead Officer role for the Public Protection Partnership. This was unanimously agreed by the Board. Chief Superintendent Thomson advised Police Scotland would have to have a more in-depth look at what they would be taking on before agreeing to this.

Thereafter, the Board agreed to:-

- (i) approve the following changes to Employability Governance within current Community Planning Structures:-
 - (a) the creation, in principle, of a new partnership group to be entitled "Employability Moray";
 - (b) a reorganisation of the groups, in principle, subject to (a) above, which will sit below Employability Moray, as set out in Appendix 1 of the report;
 - (c) the Corporate Director (Education and Social Care) assuming Lead Officer role for the Employability Moray Partnership;
 - (d) Police Scotland will consider assuming Lead Officer role for the Public Protection Partnership; and
- (ii) note that the Corporate Director (Education and Social Care) would submit a report to the next meeting of the Board presenting the remits of the existing and proposed groups which would sit under Employability Moray in order to provide a clear overview of changes in governance and improvements in structures.

3. YOUNG PEOPLE IN MORAY ATTITUDES AND ASPIRATIONS – RESEARCH REPORT

A report was submitted by Mr Oxley (HIE Moray) presenting the findings of a wide-ranging study to explore the attitudes and aspirations of young people aged 15-30 in relation to the Highlands and Islands of Scotland, with a particular focus on young people in Moray.

It was noted that the report found that young people in Moray have a strong attachment to their local area, although there is an expectation to living away, partly as a result of a desire to study away. This is not universal throughout Moray as there are indications of a stronger desire amongst those in Elgin to live and work locally.

4. SYRIAN VULNERABLE PERSONS RESETTLEMENT SCHEME

Mr Burns (The Moray Council) provided a verbal update on the Syrian Vulnerable Persons Resettlement Scheme and the project management and reporting arrangements put in place by the Community Planning Officers Group.

He advised that a 'date of readiness' - a date when Moray would be in a position to welcome refugees - had to be provided to the Home Office and that without the date, the Home Office would not release profiles of refugees. He proposed that 25 January 2016 be advised to the Home Office and that was unanimously agreed by the Board.

Mr Burns provided the Board with information on the number of families who would be expected and the likely location of where they would be housed. He advised that a report had been prepared and would be circulated to members of the Board.

A proposed press release on the matter was circulated and the Board agreed to its release.

Thereafter, the Board agreed to:-

- (i) note the project management and reporting arrangements put in place by the Community Planning Officers Group;
- (ii) 25 January 2016 as the date of readiness for the arrival of refugees to Moray; and
- (iii) issue a press release on the matter, as circulated at the meeting.

5. OVERVIEW OF PROGRESS AGAINST TARGETS – SUMMARY OF UPDATES FROM PARTNERSHIPS REPORTING TO BOARD MEETINGS

(a) PERFORMANCE AGAINST TARGETS – (HEALTHIER CITIZENS – HEALTH AND SOCIAL CARE PARTNERSHIP)

A report was submitted by Mrs Mustard (The Moray Council) updating the Board on performance against targets within the Moray 2023: A Plan for the Future against the 'Healthier Citizens' targets remitted to the Health and Social Care Partnership.

Mrs Gervaise (NHS Grampian) provided an update on performance and advised that, in terms of the integration of adult health and social care services, there were 9 new health and wellbeing outcomes that may aid to identify new targets for the '10 Year Plan'.

Under reference to Chart 34 and the comments section, it was noted that the paragraph should state that there was an increase, not a reduction, of 17.4 stays per 100,000 in 2014/15.

Following consideration, the Board agreed to note:-

- (i) the update from the Health and Social Care Partnership on performance against 'Healthier Citizens' targets within the Moray 2023: A Plan for the Future and that Chart 15 (Tobacco) requires to be refreshed;
 - (ii) that, in relation to Chart 34, the comments column should read an increase, not reduction, of 17.4 stays per 100,000 in 2014/15; and
 - (iii) that, where relevant, refreshed indicators in relation to health and wellbeing would be submitted to the next meeting of the Board.
- (b) PERFORMANCE AGAINST TARGETS – (ADULTS LIVING HEALTHIER, SUSTAINABLE INDEPENDENT LIVES SAFE GUARDED FROM HARM – HEALTH AND SOCIAL CARE PARTNERSHIP)**

A report was submitted by Mrs Mustard (The Moray Council) updating the Board on performance against targets within the Moray 2023: A Plan for the Future against the 'Adults Living Healthier, Sustainable Independent Lives Safe Guarded from Harm' targets remitted to the Health and Social Care Partnership.

It was noted during discussion that some charts had incorrect figures which will require to be reviewed.

Thereafter the Board agreed to note the contents of the report.

(c) 10 YEAR PLAN TARGETS – SUMMARY TABLE

A report was submitted by Mrs Mustard (The Moray Council) providing a summary of the 10 Year Plan Targets, with amendments made as at 30 November 2015.

Mrs Mustard noted that some of the targets presented were under the wrong headings and that a revised summary table would be issued.

Following consideration, the Board agreed to note:

- (i) the summary of the 10 Year Plan Targets, as amended at 30 November 2015; and
- (ii) that a revised summary table with the correct headings would be issued.

6. MORAY 2026 – REVISION SCHEDULE

A report was submitted by Mr Palmer (The Moray Council) presenting the Moray 2026 Revision Schedule.

Mr Palmer (The Moray Council) updated the Board on a workshop that had taken place which looked at Community Engagement and how it influences services delivery. He advised that a model was emerging of identifying priorities and working backwards to identify a start date to facilitate achieving priorities within timescales required.

Following consideration, the Board agreed to note the Moray 2026 Revision Schedule.

7. COMMUNITY PLANNING PARTNERSHIP AUDIT

A letter was submitted and noted from Mr A. Clark (Audit Scotland) on the encouraging outcome of the Community Planning Partnership Audit.

8. COMMUNITY PLANNING PARTNERSHIP BOARD INDUCTION GUIDANCE MATERIALS

An email was submitted from Ms S. Gadsden (Improvement Service) regarding the Community Planning Partnership Board induction guidance materials.

Following consideration, the Board agreed to note the contents of the email from the Improvement Service in relation to Community Planning Partnership Board Induction Guidance Materials and that further information could be found at <http://www.improvementservice.org.uk/cpp-board-member-guidance.html>

9. AMENDED FUTURE MEETING DATES

A report was submitted and noted by Mrs Mustard and Mr Westmacott (both The Moray Council) asking the Board to agree revised dates for meetings of the Community Planning Board and Community Planning Officers Group in 2016.

10. ANY OTHER COMPETENT BUSINESS

Mrs Lester (NHS Grampian) advised the Board that the Moray Integrated Joint Board (IJB) had received a positive first Audit Scotland Report on the integration of Health and Social Care and that the Moray IJB draft Strategic Plan is now available on The Moray Council website and is out for consultation.

Mrs Webb (NHS Grampian) advised that she intended reviewing the annual report for Public Health and offered to give a presentation on key outcomes to a future meeting of the Board.

Mrs Gunn (The Moray Council) requested that Marketing Strategy be added as a standing item on future Board agendas.