EMPLOYABILITY MORAY PARTNERSHIP GROUP
2.00PM, 26 APRIL 2016, MEETING ROOM 1, MORAY COUNCIL ANNEXE

RECORD OF GROUP MEETING

IN ATTENDANCE	
Cllr Sonya Warren	The Moray Council
Laurence Findlay	The Moray Council
Sarah Medcraf	Moray Chamber of Commerce
Graham Jarvis	The Moray Council
Jane Munro	DWP
David Oxley	H&I Enterprise
David Patterson	UHI
Anthony Standing	SDS
Jackie Maclaren	tsiMoray

IN ATTENDANCE

Mrs Diane Robertson as Clerk to the meeting.

	AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1.	Welcome/ Introductions/ Apologies	Dave McCallum, SDS, Fabio Villani, tsiMoray	
2.	Purpose of Employability Moray	Employability Moray reports to the CPP Board and the purpose of this group is to focus strategically on employability throughout the Moray area. The group will also provide a coherent and clear framework and will work closely with the C&YPP and the Moray Economic Partnership. All around the table gave an overview of their current roles and involvement in employability. LF informed the group that Graham Jarvis is the Council's named contact Lead on Employability. LF asked the group if there was any organisation missing from the Employability Group at strategic level, the only organisation mentioned was the	

		Federation of Small Businesses. As there are 3,000 small to medium enterprises in Moray it was thought they should be involved. SM to share FSB contact details with LF and LF will contact FSB asking if they want to be involved.	**SM/LF**
3.	10 Year Plan Strategic Targets	LF discussed the 10 year plan. % those in employment aged 25 – 64 It was agreed that the figures did not look correct in this chart – DO to investigate this and report back to the Group.	**DO**
		% of children living in households dependent on benefits	
		% of school leavers entering a positive destination There has been good partnership work to enable this percentage to increase. AS thought that Participation should be looked at, this is 16-19 year olds and is sitting at 80% nationally. LF thought that this target may no longer be fit for purpose, all in the group to return with any thoughts at the next meeting.	**All**
		% of young people undertaking foundation or modern apprenticeships AS thought this should be split into 2 separate targets as foundation and modern apprenticeships are completely different subjects. AS to supply data for this to LF.	**AS**
		% of adults overcoming barriers to employment Barriers found could be drug abuse, lack of child care, lack of transport. This is a wide area and the question was asked "how do we measure this." Could the percentage figure be changed to have a number / percentage of adults overcoming barriers? JM has a report which has figures on Barriers available, but she noted that this report is only as good as the information that is allowed to be used by clients. It was decided that more thought was needed on how to move forward with this item.	
		% of employers involved in school/industry partnerships SM can give data of this as a % of the overall number. GJ thought better to have a percentage increase of uptake of businesses involved. SM will	

	pass on her data to LF.	**SM**
	% to reduce the percentage of unemployed 18-24 year olds	
	It was agreed that the chart should include 16 – 17 year olds. It was also noted that there is a clear link with this chart and the positive destinations chart.	
	SDS and DWP can work out the figures of who is in work, in an apprenticeship or currently out of work so that the figures could be adjusted to include this age bracket also.	**JM/AS**
	It was thought beneficial to show the Scottish average % along with the Moray average % on every chart. LF agreed this could be done, although any changes need to be approved by the CPP Board.	**LF**
	AS informed the Group that SDS, DWP and Secondary Schools along with other organisations use a tool called Data Hub. Organisations who have signed an agreement with Data Hub can draw down data once a month and receive reports, this enables future planning of potential college courses etc. At the moment only 60% of school pupils have given their details to the Data Hub, but hopefully schools will encourage more pupils to input their details in the future. AS to share the reports at the next meeting.	**AS**
4. Governance	Governance	
	All Groups that will be reporting back to the Employability Group are listed below:-	
	Invest in Young People Group which is industry led, the Lead for the group is Willie Wood from Johnstons	
	Lifelong Learning Group chaired by the College – GJ will represent LF at this group.	
	Skills Investment Group, this group will be clearly influenced by the SDS Skills Investment Plan and will be chaired by Dave McCallum SDS.	
	DYW Moray Operations Group, this group will oversee other recommendations from the DYW	

		report and LF will approach Amy Cruickshank and Maxine Scott and ask them to co-chair this group	**LF**
5.	Moray's Employability Strategy	The Strategy was last updated in 2013 and needs to be reviewed and updated. LF will update this Strategy as a starter for 10 and share with the group asking for any comments to be returned to him.	**LF**
		It was thought that a web page could be developed and this could be looked at in the future. LF will ask Maxine Scott along to a future meeting to showcase the blog which has been developed to date	**LF**
6.	Future Meetings	The four working groups from Item 4 will report to the Employability Group. SM, DP and AS will report on groups 1 – 3 respectively. It is not known at present who will be reporting on the DYW Moray Operations Group.	
		Future Employability meetings will be arranged to take place every three months.	
7.	Investment in Employability	LF discussed the article on the Scottish Government website regarding Investment in Employability and asked if anybody had any further information. AS informed that this comes into effect from 1 April 2017 and at the moment there is very little detail. AS will provide feedback to the group on any further details he receives.	**AS**
		The Apprenticeship Levy may also have an impact moving forward and AS will update the group as he receives information.	**AS**
8.	AOCB	None	
9.	Date of Next Meeting	TBC	