



**DATA PROTECTION**  
TO AID THE COMPILATION OF THE MINUTES, THEY ARE RECORDED ELECTRONICALLY AND  
SUBSEQUENTLY ERASED ONCE THEY ARE RELEASED  
ANY CONCERNS SHOULD BE ADDRESSED TO THE CHAIR

## FORRES AREA FORUM AGM AGENDA Wednesday 2<sup>nd</sup> October 2024

### Special Welcome and Apologies

1. Minutes from AGM – 4<sup>th</sup> October 2023
2. Chair Persons Update
3. Treasurers Report
4. Election of Office Bearers
5. AOB

### FAF Agenda

1. Welcome and Apologies
2. Minute of meeting held on Wednesday 4<sup>th</sup> September 2024
3. Matters arising
4. Treasurers report
5. Correspondence
6. FACT
7. Forres Culture and Heritage Scheme
8. Spirit of Community 2022/3
9. Mannachie Park – play equipment
10. Developer Contributions to Forres ASG
11. Money for Moray
12. Moray Forum
13. Transport Forum
14. Round the Table
15. Councillors
16. AOB

17. Date of Next Meeting: 2<sup>nd</sup> October 2024 to include the AGM, venue North Room, Forres Town Hall

Meeting dates in 2024: 6<sup>th</sup> November and 4<sup>th</sup> December 2024

**MINUTES OF FORRES AREA FORUM AGM  
WEDNESDAY 4<sup>TH</sup> OCTOBER 2023**

**PRESENT**

<b>Sandra MacIennan, Chair (SM)</b>	<b>David Parker, Vice Chair (DP)</b>
<b>Lorretta Oliphant, Deputy Treasurer (LO)</b>	<b>Gordon Ruddiman (GR)</b>
<b>Angela Sutherland (AS)</b>	<b>Tina Coffey, Minutes (TC)</b>

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1. Welcome from Chair	Chair welcomed everyone to the meeting and apologies received from Michelle Gillibrand (MG) and Mike Scott (MS).	
2. Minutes from 1 <sup>st</sup> February 2023	The minutes from the 1 <sup>st</sup> February 2023 had been circulated, one item arose, the Survey Monkey data information for Spirit of Community disappeared after a set amount of time. There being no questions or objections the minutes were proposed by David and seconded by Angela.	
3. Chair Persons Update	<p>FAF shall provide a platform for local people and community organisations to come together to influence the planning and delivery of services within their, and the wider Moray area.</p> <p>Post Covid there were a lot of changes, most Forums and the Moray Forum fell by the wayside. Since then there has been regrouping and refocusing. The admin grant from Moray Council (MC) was removed from this year's budget and now setting up independent groups supported by the Community Support Unit (CSU). The following had taken place at meetings throughout the previous 6 months:</p> <p>March 2023 – FACT applying to various funders for money for regeneration of the town hall. Spirit of Community information is being compiled into a report. Mannachie Park meeting arranged, £70k earmarked for capital improvement and applications to Berry Burn and Landfill Fund being submitted. Just Transition Participatory Budgeting for Moray hoping to receive £333,333 this year. Budget meetings saw money to all forums cut, have to source alternative funding</p> <p>April 2023 – no meeting took place</p> <p>May 2023 – FACT has a new Development Manager, Michelle Gillibrand. Green Spaces</p>	

	<p>Group met to discuss the Town Centre Improvement Plans. Developer Contributions bids closed on 20<sup>th</sup> May with Market Place and voting in June, £400 on offer to groups and then changed to £1k. Moray Area Forum changed its name to the Moray Forum, working on a new constitution. Transport Forum looking to set up a new constitution.</p> <p>June 2023 – change in CSU personnel, Gordon Ruddiman standing in for Martin Robertson. FACT had a changeover of staff and a new Chair of the Board, Jim Farquharson. Money secured to employ a Development Manager for the Town Centre Improvement Plan for a year. Spirit of Community report with Moray Council’s graphics department for a draft report to be compiled. Mannachie Park scope of service out over the summer holidays and unsuccessful application to Berry Burn. Money for Moray roadshows start, money is for carbon reduction. Moray Forum has adopted a new constitution. Transport Forum met discussed 3 priorities and 3 short term goals.</p> <p>July 2023 – FACT Service Directory updated and launched and 2 new members of staff employed. Spirit of Community meeting took place to discuss the report. Developer Contributions, not enough applications received, 3 groups who applied received money and had a surplus left over. Trying to regenerate forums.</p> <p>August 2023 – no meeting</p> <p>September 2023 – Cost of Living project going forward in the town hall with FACT in attendance. Tenders for repair work on town hall being discussed. Spirit of Community report being pulled together and contacts being made with stakeholders and key groups. Mannachie Park votes cast and option 1 chosen. Agreed all Forums to hold their AGM’s between August and October.</p>	
4. Treasurers Report	<p>The opening bank balance in March was £2,136, MC credit of admin grant of £1,119 received in March. Moray Forum met and Dawn Brodie, Team Manager, CSU gave us last year’s money and would like each Forum to produce accounts. Gordon to check with Dawn which financial year this money is for, current thoughts are 22/23. Gordon is to check the accounts produced are fine in their present format.</p> <p>Need to produce next set of accounts for March 2024.</p> <p>£400 received from Rankin Fraser, who were commissioned by MC to produce a regeneration</p>	<p>GR GR</p> <p>JB/LO</p>

	<p>master plan for Mannachie Park and they were asked to make a Community Benefits contribution, FAF was suggested and money was received. Gordon to check who suggested FAF as the recipient so FAF can thank them. Closing balance of £3,048.86. Gordon to check who could be eligible to audit the accounts.</p>	<p>GR</p> <p>GR</p>
<p>5. Moray Forum - Constitution</p>	<p>Constitution has been agreed and will move on to Area Forums, draft one to be changed to read FAF, need to hold an EGM to accept any changes. Query as to when the financial year would end, Gordon to check when the financial year is and can dates be moved. Gordon to email the Secretary the Area Forum Constitution.</p>	<p>GR</p> <p>GR</p>
<p>6. Election of Office Bearers</p>	<p>At this point Gordon was asked to take over the post of Chair. The current post incumbents agreed to continue with the addition of a Depute Treasurer.</p> <p>The post of Chair – Sandra was proposed by David and seconded by Tina.</p> <p>The post of Vice Chair – David was proposed by Tina and seconded by Angela.</p> <p>The post of Treasurer – John was proposed by Sandra and seconded by Tina.</p> <p>The post of Depute Treasurer – Lorretta was proposed by Tina and seconded by Sandra.</p> <p>The post of Secretary – Tina was proposed by Sandra and seconded by Lorretta.</p> <p>Therefore, the Office Bearers continue as before.</p>	
<p>7. AOB</p>	<p>There was no further business to be discussed. The meeting was closed at 7.40pm.</p>	